

4ps Project Assessment Spreadsheet - Version 9.0

Programme/Project Details

Programme/project name or title	Greater Bristol Bus Network
Programme/project description	Delivery of enhanced public transport services across the Greater Bristol area through bus priority measures, bus stop improvements, real time passenger information and improved bus routes and frequencies.
Programme/project type	Delivery of Showcase Bus Network
For programmes only, list name of supporting projects	
If a project, provide, where applicable, the name of the overarching programme	Greater Bristol Major Schemes Development Programme
Local Authority name	Bath and NE Somerset, Bristol City, North Somerset and South Gloucestershire
Total (whole life) costs of the programme/project to be reviewed	£46m
Proposed contract/service length (yrs)	5
Proposed procurement arrangements (e.g. conventional/PFI/PPP/strategic partnership)	Conventional
Expected Gate (0,1,2,3,4,5)	3
Gateway review requested for week commencing (6-8 weeks notice is required)	11-Dec-06
Expected date of next 4ps Gateway Review	12-Dec-06
Date of first issue of PAS	27-Jul
Date of current update/version number	06/10/2006

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Data Protection Act 1998

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Risk Assessment

	Maximum Score	Allocated Score
Strategic Context	15	8
Business Impact	73	41
Delivery Capacity	43	12
Technical Factors	68	25
Total	199	86

Risk assessed as:

High

Strategic Context

Stakeholder Involvement

What is the complexity of stakeholder involvement?

Small number of stakeholders

Wide range of stakeholders

Stakeholders still to be identified

Comments

Key Stakeholders comprise: the four authorities, the Highways Agency and First.

External Drivers

To what extent is the project dependent on and connected to other projects and wider organisational changes?

Stand alone project

Supports another authority initiative

Dependent another authority initiative

Supports cross-cutting initiative

Dependent on cross-cutting initiative

Legislative requirement

Comments

Project is linked to the Joint Local Transport Plan 2006-2011 but is not directly contingent on other projects being progressed by the Authorities.

Local Public Service Agreement

To what extent is the project linked to a Local Public Service Agreement target?

Not linked

Important

Essential

Comments

Detailed cost-benefit analysis is presented in the Major Scheme Business case.

Business Impact

Potential Benefits

What is the total value of the anticipated business benefit that the project will deliver? (Advice on calculating business benefit is available in the Treasury Green Book)

- Less than £1 million
- £1 million to £5 million
- £5 million to £10 million
- £10 million to £50 million
- £50 million to £100 million
- More than £100 million

Comments

Detailed cost-benefit analysis is presented in the Major Scheme Business case.

Costs

What is the whole life cost of the project, including all bought in and inhouse costs? (Advice on calculating whole life cost is available in the Treasury Green Book)

- Less than £1 million
- £1 million to £5 million
- £5 million to £10 million
- £10 million to £50 million
- £50 million to £100 million
- More than £100 million

Comments

Staff Affected

Number of people affected within organisation

- Less than 10 staff
- 10 to 25 staff
- 26 to 50 staff
- 51 to 100 staff
- 101 to 250 staff
- Over 250 staff
- Entire organisation

Comments

Business Process Change

What impact will the project have on the organisation's business processes both during its development and after implementation? (Select all that are applicable)

- Not significant
- New business process
- Significant re-training
- Significant organisational restructuring
- Significant staff & equipment move
- Transfer of staff / outsourcing

Comments

See Delivery chapter of the Major Scheme Business Case submission.

Impact on Service Users

What will the impact of the project be on service users?

- Internal impact only
- Some changes to an existing service
- Major changes to an existing service
- New service

Comments

Complexity of Contractual Arrangements

How complex are the contractual arrangements?

- Single supplier
- Multiple suppliers with prime contractor
- Multiple suppliers, no prime contractor

Comments

See Delivery chapter of Major Scheme Business case.

Impact on Organisation

What will the project's impact on the organisation be?

- Single service area
- Multiple service areas
- Corporate

Comments

Delivery Capacity

Authority Type

What is the type of authority conducting the project (County Councils, Big Metropolitan Authorities, London Boroughs, Unitary Authorities and Districts are likely to have different risk profiles)

- County Council
- Metropolitan Authority
- London Borough
- Unitary Authority
- District Authority
- Other

Comments

Comprehensive Performance Assessment

What is your council's Comprehensive Performance Assessment rating? (if n/a record as fair)

- Excellent
- Good
- Fair
- Weak
- Poor
- Not applicable

Comments

Team Experience

What is the allocated project team's experience of successful delivery of this type of programme/project?

- Experienced team
- Team with some experience
- Team with limited experience

Comments

Team Resource

Has the authority allocated adequate resource to the project yet?

- Fully resourced
- Most key posts filled
- Posts to be allocated

Comments

Supplier Resource

Has the supplier allocated the agreed resource to the project?

- Supplier not involved at this stage
- Fully resourced
- Most key posts filled
- Posts to be allocated

Comments

Technical Factors

Innovative Approach

To what extent does the programme/project depend upon the implementation of an innovative solution to meet the business requirement?

- Proven solution, proven application
- Proven solution, new application
- New solution, proven application
- Unproven approach

Comments

Similar Schemes have already been delivered by the authorities.

IT Related Criteria

Scope of IT Services and Supply

Which of these activities will be undertaken by the IT supplier? *(Select all that are applicable)*

- Not applicable
- Deliver infrastructure
- Packaged software
- Bespoke application
- Packaged software & some bespoke work

Comments

IT Integration Issues

To what extent will the project need to develop interfaces to existing IT systems and processes?

- Not applicable
- Standalone - no integration
- Data migration
- Some links to legacy systems
- Extensive links to legacy systems

Comments

Construction Related Criteria

Scope of Construction Elements

What do the property and construction elements of the programme/project involve? *(Select all that are applicable)*

- Not applicable
- Acquiring/disposing of assets (including lease renewal)
- Acquisition of services including managed workspace
- Acquiring assets involving construction
- Construction procurement eg, Design & Build

Comments

Nature of Construction

What is the nature of the construction? *(Select all that are applicable)*

- Not applicable
- New construction
- Extension
- Refurbishment

Comments

Site Occupation

What will the status of the occupation of the site be during the project?

- Not applicable
- Unoccupied site
- Occupied site but segregated
- Involves phased decants
- Occupied and remaining in use
- Occupied, in use and open to the public

Comments

Empty comment box for Site Occupation.

Type of Facility

What are the features of the facility that impacts on its complexity?

- Not applicable
- New or existing facility, standard construction
- New or existing facility, non-standard construction
- Facilities with planning or heritage sensitivities

Comments

Empty comment box for Type of Facility.

Site Constraints

Are there any constraints that will affect the site development? *(Select all that are applicable)*

- Not applicable
- Limited site knowledge
- Site access
- Environmental issues
- Location

Comments

Empty comment box for Site Constraints.