

**West of England Partnership
Joint Transport Executive Committee
4 February 2010**

Transport Schemes Monitoring Framework

Purpose

1. To present high-level performance monitoring information as at January 2010 for all active major transport schemes to give members an overview of key scheme information.

Background

2. Leaders and Chief Executives requested that high-level performance information be provided across the Partnership, as a part of enhancing the governance framework.
3. The arrangements seek to build upon and complement existing project management and assurance arrangements undertaken within the individual authorities.

Project Reports

4. The High-Level Project Reports for each project are completed by the project managers for each project and agreed by the Senior Responsible Owners. An updated report will be presented on a quarterly basis. These reports do not in any way seek to replace the project governance and responsibilities that are in place through the Project/Programme Boards.
5. The reports detail key milestones for the project, any net budget movement and information on risks.
6. The reporting approach fits with existing major schemes governance as described in Appendix 1.

Greater Bristol Bus Network

7. Further to the Greater Bristol Bus Network (GBBN) project report, there will also be a future requirement for a change request to be considered at the 18 March Joint Transport Executive Committee regarding the M32 corridor, in line with the due process agreed at the 24 April 2009 Joint Transport Executive Committee. This scheme amendment has recently been proposed by the GBBN Programme Board, to reduce the extent of bus lane delivered by the project and transfer this measure to the schemes being delivered by the North Fringe to Hengrove Package.

Recommendation

That members note the report.

Appendices

- Appendix 1 West of England: Programme Management Framework for Transport Major Schemes
- Appendix 2 Individual Scheme Monitoring Reports

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Appendix 1 West of England: Programme Management Framework for Transport Major Schemes

- (1) Each Project Board produces a project monitor on progress against milestones, budget and risk and reports to the Joint Transport Executive Committee (quarterly) and West of England Partnership (6 monthly)
- (2) Council Leaders and Chief Executives monitor and review the development and delivery of the Programme.
- (3) An Officer Assurance Board monitors overall performance, undertakes selective peer reviews and leads improvement in programme management.
- (4) The Partnership Office oversees and supports the management and development of the Performance Framework.

