

Appendix Four

DRAFT Memorandum of Understanding between the West of England Partnership and the Health Sector for the Area

Purpose

This Memorandum of Understanding is between the local authorities of Bath & North East Somerset, Bristol City Council, North Somerset and South Gloucestershire who together make up the West of England Partnership (WEP) and the Health Sector for the WEP area*, through the Directors of Public Health for the area. The purpose of the Memorandum of Understanding is to promote effective co-ordination and co-operation between the organisations in relation to transport and health.

The key principles are of openness, explanation and discussion together with shared responsibility and ownership of problems and solutions.

It is **not** legally binding.

Definition of terms

The Health Sector in the West of England Partnership area is currently made up of:

- The Four Primary Care Trusts (PCTs) listed below:
NHS Bath and North East Somerset
NHS Bristol
NHS North Somerset
NHS South Gloucestershire
- A large number of Service Providers, which are commissioned by the PCTs to deliver NHS services for local residents. These include major Hospital Trusts, providers of community services, General Practices, dentists, opticians, and pharmacies.
- In addition, there are key departments and individuals with responsibilities for the South West Region in relation to health and transport in the West of England

We take health to mean not just to the needs of individuals with specific illnesses and conditions, but also to the promotion and protection of good health and the reduction of health inequalities, now and in the future. This is a core duty of the Primary Care Trusts.

Agreement

It is hereby agreed that:

Strategy

1) The Memorandum of Understanding partners will collaborate to promote and protect good health through delivery of the goals and ambitions set out in key Government policy documents and Local Development Frameworks.

2) The Health Sector will be key stakeholders in the production of the four West of England authorities Joint Local Transport Plan 3 and will provide input, expertise and feedback as required.

3) The Memorandum of Understanding partners align, where practicable a programme and phasing of schemes for 2011 to 2026 for inclusion in the Delivery Plan of the Joint Local Transport Plan 3.

Transport and Health Forum

4) To promote effective joint collaboration a transport and health forum will be established to seek to ensure that the transport system for the sub-region now and in the future is designed in such a way that it enhances health, wellbeing and prosperity for all residents, and contributes to reducing health inequalities.

It will achieve this by;

- Bringing together relevant expertise and representation from Transport and Health sectors
- Building strong and constructive working relationships between the Health Sector and the Transport sector
- Using best available evidence to inform planning and decision-making
- Using the principles of 'Health Impact Assessment' to inform planning at the earliest stages of option development
- Including access to health facilities for staff, patients and visitors
- Produce and monitor the Action Plan

The Forum will report to the Joint Transport Executive Committee

Support

5) Directors of Public Health will provide updates for and attend meetings of the Joint Transport Executive Committee on a twice-yearly basis to consider progress on the Action Plan.

Information and Data Collection

6) Information requests between Memorandum of Understanding partners will be managed as quickly as is reasonable depending on the complexity of the request and information available. Requests are to be as specific as possible.

Communications

7) A joint framework on communications will be established in order to promote levels of engagement and partnership working between the Memorandum of Understanding partners.

Timescale and review

8) The Memorandum of Understanding shall come into immediate effect. The West of England Partnership authorities and Health Sector for the West of England area will jointly review the arrangements set out in the Memorandum of Understanding at two yearly intervals.

Date

Signed on behalf of Director of Public Health for Bristol

Signed on behalf of Director of Public Health for South Gloucestershire

Signed on behalf of Director of Public Health for Bath and North East Somerset

Signed on behalf of Director of Public Health for North Somerset

Signed on behalf of Bath & North East Somerset Council

Signed on behalf of Bristol City Council

Signed on behalf of North Somerset Council

Signed on behalf of South Gloucestershire Council