



# West of England Partnership

**Bath & North East  
Somerset Council**



**North  
Somerset  
COUNCIL**

**South Gloucestershire  
Council**

**A meeting of the**

## **Skills and Competitiveness Board**

**will be held on**

**Date: Wednesday 15 September 2010**

**Time: 4 pm**

**Place: St. Lawrence House, Bristol BS1 2HF**

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**Notice of this meeting is given to members of the Board listed overleaf**

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### **Enquiries to:**

Daniel Moore, Partnership Secretary  
West of England Partnership, Wilder House, Wilder Street, Bristol, BS2 8PH  
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## Members of the West of England Skills & Competitiveness Board

### Voting members

Stephen Harrison	Regional Chairman	PricewaterhouseCoopers
Stephen Birch	Managing Director	Dectel
Simon Bird	Chief Executive	The Bristol Port Company
Lucio Mesquita	Head of Regional & Local Programmes West	BBC
Marlene Morley	Head of DE&S Collocation Project	Ministry of Defence
John Savage	Managing Director	GWE Business West
Nick Sturge	Centre Director	SETsquared, University of Bristol
Mark Williams	Global Human Resources Director	Rotork Controls
Cllr Barbara Janke	Leader	Bristol City Council
Cllr John Godwin	Executive Member	South Gloucestershire Council
Jeremy Smalley	Divisional Director, Development	Bath & North East Somerset Council
Karuna Tharmananthar	Deputy Director, Development	North Somerset Council
Keith Elliott	Principal	City of Bristol College
Fern Urquhart	Director of Knowledge West	University of the West of England
Iris Eiting	Chief Executive	Re:work

### Non-voting members

Ann O Driscoll	Head of Business Development - West of England & Gloucestershire	South West Regional Development Agency
Nick Browning	District Manager	Jobcentre Plus
Hilary Neal	Deputy Regional Director	Government Office for the South West
Phil Smith	Chief Executive	Business Link SW
John Tempest	Head of Client Services / Employer Skills	Skills Funding Agency

### Also in attendance

Steve Evans	Director of Community Services	South Gloucestershire Council
Jane Taylor	Strategy Leader, Parent and Learning Communities	Bristol City Council
Kate Davenport	Service Director, Economic and Cultural Development	Bristol City Council
David Draycott	Director of Skills and Competitiveness	West of England Partnership
Terry Wagstaff	Chief Executive	West of England Partnership



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## West of England Skills & Competitiveness Board

Wednesday 15 September 2010, 4pm, St. Lawrence House, Bristol BS1 2HF

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### Agenda

1. **Welcome and apologies**
2. **Minutes of the meeting held on 14 July 2010** (attached)
3. **Declarations of Interest**
4. **Member and Public Forum\***
  - Petitions
  - Statements
  - Questions
5. **Chair's Business**
6. **Local Enterprise Partnership** (attached)  
To receive the submission to Government of a LEP proposition for the West of England
7. **Skills & Competitiveness Board – FE Agreement** (attached)  
To agree the attached Joint Skills and Training Agreement
8. **Tackling Worklessness** (attached)  
To agree as appropriate the actions set out in the attached report
9. **Shared Commissioning Service – Initial Draft Statement** (attached)  
To receive the initial statement from the West of England Shared Commissioning Service which will shape proposed provision for 14-19 education in the partnership area and to comment as appropriate on the statement and the needs identified
10. **Skills for Sustainable Growth – A consultation on the future direction of skills policy** (attached)  
To agree a response from the S&C Board to the consultation document
11. **Work Plan 2011** (attached)  
To receive an update on progress against actions in the work plan

**12. Skills & Competitiveness Board Forward Plan 2010-11 (attached)**

For information

**13. Urgent business**

**14. Date of Next Meeting**

Monday 15 November 2010, 4pm, St. Lawrence House, Bristol BS1 2HF

*\* The public are required to give notice as follows:*

- *By noon on the working day before the meeting for petitions or statements*
- *3 full working day's notice for questions.*