

The West of England Partnership **Joint Transport Executive Meeting**

Date: Monday 20 October, 2008

Time: 10 am – 12.30 pm

Place: Emersons Green Village Hall, Emerson Way, Emersons Green, South Gloucestershire, BS16 7AP

Distribution:

Executive Members for Transport:

Cllr Charles Gerrish, Bath and North East Somerset Council

Cllr Mark Bradshaw, Bristol City Council

Cllr Elfin Ap Rees, North Somerset Council

Cllr Brian Allinson, South Gloucestershire Council

Officers of the Constituent Authorities

Media and Public

Web site addresses:

West of England Partnership – www.westofengland.org

Bath and North East Somerset Council – www.bathnes.gov.uk

Bristol City Council – www.bristol.gov.uk

North Somerset Council – www.n-somerset.gov.uk

South Gloucestershire Council – www.southglos.gov.uk

Enquiries to:

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Agenda

AGENDA PUBLIC INFORMATION SHEET

The attention of the public is drawn to the sheet at the back of the agenda giving information on the emergency evacuation procedures, attending meetings and inspecting reports and background papers.

1. APOLOGIES FOR ABSENCE & SUBSTITUTIONS

2. PUBLIC FORUM

3. TRANSPORT MAJOR SCHEME BID – WESTON PACKAGE

To outline progress made and the future programme for the development of the Weston Package Major Scheme Bid.

4. TRANSPORT MAJOR SCHEME BID - RAPID TRANSIT: ASHTON VALE TO TEMPLE MEADS

To provide an update on the proposed Rapid Transit (RT) route from Ashton Vale to Temple Meads, and to seek the views of Executive Members to be taken into account in progressing the scheme.

5. RAIL UPDATE

To provide an update on current and upcoming rail issues in the West of England, and to seek views on priorities and how these can best be progressed.

6. REGIONAL FUNDING ADVICE – REGIONAL FUNDING ALLOCATION FOR TRANSPORT MAJOR SCHEMES

To outline the Government guidance and timetable for the extension to the Regional Funding Allocation (RFA), and to seek views on an initial list of proposed schemes for the West of England prioritised by Directors to follow.

7. JOINT LOCAL TRANSPORT PLAN – 2008 PROGRESS REVIEW

To present a working draft of the Joint Local Transport Plan 2008 Progress Review, for agreement with the Government Office of the South West (GOSW) in November 2008, and to seek the views of the Executive Members.

8. TRANSPORT PROJECTS

To seek the views of Executive Members on the planned use of the style and theme for West of England transport projects.

9. ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT

PUBLIC INFORMATION SHEET

PUBLIC FORUM

Members of the public may make a **statement** or present a **petition** in relation to any item on the agenda of the West of England Joint Transport Executive Meeting, provided that: -

- written notice is given to us, including the subject matter of your statement or petition no later than **12.00 noon on the working day before the meeting starts.***

(* NB - if the meeting is on a Monday then your submission will need to be with us by 12.00 noon latest on the preceding Friday)

You may also ask a **question** of the chair. This must also relate to an item on the agenda of the meeting concerned and must be submitted to us in writing not less than 3 clear working days before the date of the meeting. A written response will, where possible, be available 1 hour before the meeting, which will be circulated to all who are present and will be included subsequently, with the minutes of that meeting. Those submitting questions may ask one supplementary question in relation to each question, at the meeting.

Public forum items will be taken into account by the meeting when it considers the item to which they relate.

The Chair of the meeting has discretion to take statements, petitions and questions in an appropriate order (i.e. not necessarily in order of receipt). The meeting may enter a dialogue with members of the public during the public forum if appropriate. The public forum session will last for up to 30 minutes, although the Chair, with the consent of the meeting, can extend this timescale.

Please note that by participating in public forum business, it will be assumed that your consent is given to the recording in the minutes of the meeting of your name and the details of your submission. A copy of your full written submission will also be included with the agenda papers for the meeting which are placed in an official minute book (the public record) and will also be included on the West of England Partnership web site with the other documents for the meeting concerned.

Process during and after the meeting:

Public forum items are normally the first substantive item of business on the agenda and are normally taken in the order in which they have been received. The Chair will call each submission in turn. When invited to speak, if making a statement you should ensure that your presentation is short and concise and focuses on the key issues that you would like members to consider. This will have the greatest impact. Please avoid reading out a lengthy text from a piece of paper. Remember that your time allocation may have to be strictly limited if there are a lot of submissions before the meeting.

You do not have to speak or even attend the meeting at which your public forum submission is being taken. However, you should be aware if you do not present it, then it will **not be read out** unless the Chair specifically asks for this to happen. It will nevertheless be noted by members.

As most people who participate in public forum remain present for the debate on the agenda item in which they are interested, and because minutes of the meeting will normally be published on the website in 5 clear working days, it is not normal practice to write to individuals afterwards. However, if you would like to receive an official response as to what happened to your submission at the meeting, please advise the officer named on the agenda page, and ensure that they have your full address or e-mail details. They will then contact you within 7 working days. Alternatively you may phone them (see contact number on front of agenda) to confirm the outcome.

EMERGENCY EVACUATION PROCEDURE

In the event of fire a two-tone alarm will sound. Evacuation is via an exit at the bottom of the stairs. Fire and evacuation procedures are displayed in each room. The assembly point is in the main car park

GETTING TO EMERSON'S GREEN VILLAGE HALL

There is limited parking on site but there is ample space in the Emerson's Green Retail Centre. Should you park within the retail centre walk through to the Village Hall by going past Sainsbury's on your left and the sports store on your right. Walk down the steps and the Village Hall is in front of you across the road.

Parking for cycles is available between the Village Hall and the Public Library.

Bus services to Emersons Green are 48,49, 517 and 518



